



The City of Varnell

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Varnell, GA 30756
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Mayor Tom Dickson
Council Members
Bill Caylor, Mayor Pro-Tem
Sandy Pangle Howard Kash
Sarah Harrison Bob Roche

VARNELL FACILITY RENTAL APPLICATION

Table with 3 columns: Category (VARNELL RESIDENTS, NON-RESIDENTS), Hourly Rate (\$35 PER HR, \$50 PER HR), and All Day Rate (\$200.00, \$275.00)

*** CASH OR CHECK ONLY ***

The \$50.00 deposit AND the rental fees are both due "up front" to hold your reservation of the Facility. The deposit must be separate from the rental fee. Reservations are on a First Come, First Served basis. Once the \$50.00 deposit and rental fees are paid, the facility becomes occupied for the date(s) reserved. Please make any cancellations a minimum of Thirty Days in advance. Cancellations of less than 30 days' notice will result in the forfeiture of the Deposit fee.

Deposits are to be picked up at City Hall within 30 days of your rental or they will be forfeited.

PLEASE DO NOT drag tables and chairs across the flooring. NO decorating painted/finished surfaces - please use the Plexiglass panels or windows to hang/tape banners, streamers, and other such decorations. Damage to painted surfaces, including from holes or adhesives, will result in losing your deposit.

Facilities must be returned to the condition in which they were found - return chairs and tables to the storage room; wipe off counters and sinks; wipe up any liquid or sticky spills from floors and/or counters, place trash in provided cans bagged and tied; dust mop floors for food and decoration debris; readjust thermostats (75 air in summer, 65 heat in winter); turn off all lights; lock door as you leave. Failure to leave the facility as described for the next occupants will result in losing your deposit. (Note - you will be responsible for providing your own all-purpose cleaner and extra trash bags.)

TOBACCO OR ALCOHOL PRODUCTS, ANIMALS/PETS (except registered service animals), SKATEBOARDS, SKATES/HEELYS, BICYCLES, PYROTECHNICS, AND FIREWORKS ARE STRICTLY PROHIBITED ON THE PREMISES AT ALL TIMES.

The undersigned will hold the City of Varnell, its officials, agents and employees exempt and harmless from any injury to persons or property arising from the use of their facilities as described in this application. The undersigned will further indemnify and hold the City of Varnell, its officials, agents, and employees harmless for any and all loss, expense, damage, reasonable attorney's fees, claims and demands arising out of the undersigned's use of the premises as stated in this application.

The undersigned further acknowledges receiving and reading this Varnell Facility Rental Information Sheet, and agrees to adhere to all regulations and conditions contained therein and be personally responsible for any damage or destruction of the Varnell Community Center and premises during the period of use by the undersigned and the organization which undersigned represents.

I, THE UNDERSIGNED, HAVE READ AND AGREE TO ABIDE BY THE CONDITIONS OF THIS AGREEMENT.

SIGNATURE PHONE NUMBER DATE

DATE AND TIME OF RENTAL COMMUNITY CNTR -OR- VARNELL GYM (circle one)

Separator line of diamond symbols

FOR OFFICE USE ONLY -

DEPOSIT PAID ON AMOUNT : CASH -OR- CHECK # (circle one)

FEE PAID ON AMOUNT : CASH -OR- CHECK # (circle one)

DEPOSIT RETURNED -OR- FORFEITED ON :