

**City of Varnell
Council Meeting Minutes
June 19, 2018**

Members Present: Mayor – Tom Dickson
Council Members: Mayor Pro Tem – Ashlee Godfrey, Bill Caylor,
Bob Roche, Clyde Williams, David Owens

**City Administrator: Mike Brown
City Clerk: Pam Garrison**

The City Council meeting was called to order at 5:55 pm and a quorum was confirmed by Mayor, Tom Dickson.

Invocation was given by Reverend Chris Mullis. The Pledge to the Flag was led by local girl Scout, Krystianna Payne.

Reports from City Administrator

City Administrator Mike Brown gave update on the following projects:

- Mike Brown met with Whitfield County regarding the potential SPLOST list. Whitfield County is working on and the list from each municipality
- Storm water 5 year plan sent to EPD.
- Farmers Market is open for business but produce is slow in coming in this year
- Whitfield County nutrition program going well with 5 locations in Varnell area
- Distributed information on those who wish a veteran by placing a flag in their honor on the front lawn at City Hall
- State of GA has now requested a survey be done on the ball field area before the Grant can be awarded for the new program. Survey is scheduled to take place within the next few weeks in order for state to have information back to them by July 2, 2018.

AGENDA, MINUTES AND FINANCIAL REPORT

A motion was made by Bill Caylor to approve the Agenda, Minutes and Financial report for May 15, 2018 with the exception of changing one transaction on the report. There was a clerical error which has been corrected and it should show a transfer from Fines account to the Miscellaneous account. Ashlee Godfrey seconded the motion and the motion carried unanimously.

NEW BUSINESS

COMMITTEE REPORTS

- Finance & Budget – Everything is in order per Chairman Ashlee Godfrey.
- Charter & Long-Range Planning – Chairman Ashlee Godfrey and David Owens will be meeting To going over the city charter as well as discussing long-range planning for the city while attending Annual Convention in Savannah.
- Annexations – no report given.
- Recreation & Community Outreach – Bob Roche stated that the City of Varnell will be Co-hosting the fireworks display with Highland Forrest Home Owners Association this Year. Varnell Police Department will be available and on site to patrol site and keep order.

- Public Safety - Clyde Williams & Chief Lyle Grant presented figures of local arrest for the month of May 2018 (see attached). Clyde Williams added that it has been suggested that the city look into adding more surveillance cameras in the parking lot at city hall as well as around the parking lot area at the gym. It was also noted that as of July 1, 2018, new laws will go into effect regarding the use of cell phones while vehicle is in motion.

Discussion was held regarding items to be listed on the SPLOST list for 2019. After reviewing the List, a motion was made by Clyde Williams and seconded by Ashlee Godfrey to approve the SPLOST 2018 list that was compiled for the City of Varnell and approve to support the 2019 County-wide SPLOST. The motion carried unanimously.

An annexation request was made to annex property of Alan & Donna Ridley, Parcel # 11-190-02-056. Ashlee Godfrey made a motion to approve the annexation with Clyde Williams seconding the motion. Motion carried unanimously.

Bids were presented regarding the re-striping of the parking lots at the City Hall/Community Center area as well as at the Pavilion on Main Street. Bill Caylor made a motion to have this work done with a second being made by Clyde Williams. The re-striping will be done by K & J Striping at a cost of \$800.00. The motion was carried unanimously.

There being no further business, David Owens made a motion to adjourn. A second was given by Ashlee Godfrey and the vote was unanimously.

Respectfully submitted by
Pam Garrison
City Clerk