



## **City of Varnell Council Meeting Minutes January 20, 2026**

Members Present: Mayor Tom Dickson, Sandy Pangle Mayor Pro Tem,  
Howard Kash, Sarah Harrison, Casey Matthews, Brittany Sewell  
City Administrator: Mike Brown  
City Clerk: Kai Clayton

### **Oath of Office performed by Judge Phil Woodward**

\*Mayor -Tom Dickson  
\*Councilman – Casey Mathews  
\*Councilwoman –Brittany Sewell

### **Executive Duties**

The Mayor and Council meeting was called to order at 6:00 p.m. and a quorum was confirmed by Mayor Dickson. The invocation was given Bill Caylor, and the pledge was led by Mayor Dickson.

### **Consent Agenda**

A motion was made to approve the agenda, minutes from December 16, 2025, and financial reports for December 2025. The motion was made by Councilwoman Harrison, seconded by Councilman Pangle, and carried unanimously with a 5-0 vote.

### **New Business**

Varnell Police Chief Moreno presented the Public Safety updates for December 2025.

The mayor recommended the appointment of Sandy Pangle as Mayor Pro-Tem. The council accepted the appointment with unanimous vote of 4-0.

Mayor Dickson recommended the reappointment of City Officers. Councilman Pangle seconded the recommendation, which was then accepted by a unanimous vote of 5-0.

The mayor reviewed the Rules of Order and Ethical Conduct and Decorum for meetings of the mayor and council.

Mayor Dickson gave an update on Municode for the city charter. The City Attorney is currently working to clarify some ordinances pertaining to alcohol sales.

There was discussion regarding the proposed purchase of iPads for Mayor and Council Meetings. Mayor Dickson mentioned two possible options for software, Onboard or Teams. Councilman Kash expressed concern for possible damage or loss. Councilman Matthews felt that the council would need more information regarding costs and logistics and stated a preference to use his own personal device.

Councilwoman Harrison made a motion to approve the following Budget Amendments:

- A. Adm- \$8,170.00 – GMA/Liability Insurance
- B. Capital - \$362.92 /Trash cans
- C. SPLOST 20 - \$20.64 / Bank fees
- D. SPLOST 24 \$18,676.62 / Dana Safety Supplies- Body Armor
- E. TAD - \$580.31 / Refund Tax payments for 2024.
- F. Cemetery \$645.00 / Mowing
- G. Sewer Expense - \$1,695.30 / Capital Outlays - \$4,455.00 /Professional Services - Total = \$6,098.53

Councilwoman Sewell seconded the motion, which passed with a 5-0 unanimous vote.

Councilman Kash made a motion to approve 2026 Alcohol Licenses for Food Lion, the Smoke Shop, Varnell Wine & Spirits, and Harry's. Councilwoman Harrison seconded the motion, which passed by a vote of 4-1 with Councilman Matthews opposed.

## **Public Comment**

Bill Caylor requested the Council look into having the windows at the Community Center professionally cleaned on a monthly basis.

## **Adjournment**

There being no further business, Councilwoman Harrison made a motion for adjournment that was seconded by Councilman Kash; the motion carried with a 5-0 vote and the meeting was adjourned at 6:44 p.m.

Respectfully submitted by  
Kai Clayton,  
City Clerk