



City of Varnell Council Meeting Minutes November 21, 2025

Members Present:

Mayor Tom Dickson, Bill Caylor Mayor Pro Tem,
Howard Kash, Sarah Harrison, Bob Roche, Sandy Pangle
City Administrator: Mike Brown
City Clerk: Kai Clayton

Executive Duties

The Mayor and Council meeting was called to order at 6:00 p.m. and a quorum was confirmed by Mayor Dickson. The invocation was given Pastor Kelly Riding, and the pledge was led by Mayor Dickson.

Consent Agenda

A motion was made by Councilman Caylor and seconded by Councilman Kash to add item number 12B to the agenda to discuss premium pay for City employees; the motion passed 5-0. Councilwoman Harrison made a motion to approve the amended agenda, the minutes from October 21, 2025, and the financial reports for October 2025. The motion carried by a vote of 4-1, with Councilman Roche opposed.

New Business

There was a discussion regarding the request by JAD Development to annex parcel # 11-245-01-006 Percheron Drive NW. The Council allowed comment from several members of the Mountain Oaks community, who spoke out against the annexation. No Varnell residents commented. Adam Levitt spoke on behalf of the Developer. Councilwoman Harrison made a motion to approve the annexation request, with Councilman Caylor seconding. The motion carried with a vote of 3-2, with Councilmen Roche and Pangle opposed.

Varnell Police Chief Moreno presented the Public Safety updates for October 2025.

The Council held the Second Reading of the 2026 Budget. Councilman Caylor made a motion to approve, with Councilwoman Harrison seconding. The Budget was passed with a unanimous vote of 5-0.

Councilwoman Harrison made a motion to set the 2025 Tax Digest at a millage rate of 1.328. It was noted that this is a decrease from the previous rate of 1.377. The motion was seconded by Councilman Kash and passed unanimously with a vote of 5-0.

Councilman Caylor made a motion for the following budget amendments from SPLOST 24 – \$27,493.56 (Axon- in-car cameras); \$10,949.50 (Axon – Bodycams); \$28,243.79 (DANA Safety Supplies – Outfitting VP Ford Explorer); Total = \$66,686.85. The motion was seconded by Councilwoman Harrison, which then passed with a 5-0 vote.

The Council then discussed premium pay for City employees, providing a maximum of \$4200 for Full-time employees, and up to \$1600 for Part-time employees. Councilman Caylor made a motion to approve, with Councilwoman Harrison seconding. The motion passed unanimously with a vote of 5-0.

An update was provided on the Varnell Ball Courts. Bids have gone out and are due back on or before 12/15/2025; the winning bid will be approved at the December 16th Council Meeting.

Public Comment

No further public comment.

Adjournment

There being no further business, Councilwoman Harrison made a motion for adjournment that was seconded by Councilman Roche; the motion carried with a 5-0 vote and the meeting was adjourned at 7:06 p.m.

Respectfully submitted by
Kai Clayton,
City Clerk