



City of Varnell Council Meeting Minutes September 16, 2025

Members Present: Mayor Tom Dickson, Bill Caylor Mayor Pro Tem,
Howard Kash, Sarah Harrison, Bob Roche
Absent – Sandy Pangle
City Administrator: Mike Brown
City Clerk: Kai Clayton

Executive Duties

The Mayor and Council meeting was called to order at 6:00 p.m. and a quorum was confirmed by Mayor Dickson. The invocation was given Pastor Joel Southerland, and the pledge was led by Councilman Kash.

Consent Agenda

A motion was made to approve the agenda, minutes from July 15 and August 9, 2025, and financial reports for August 2025. The motion was made by Councilwoman Harrison, seconded by Councilman Caylor, and carried unanimously with a 4-0 vote.

New Business

Councilman Roche and Lt. Small presented the Public Safety updates for the months of July and August 2025.

Councilman Roche made a motion to request proposals for Legal Services. The Council discussed the City Charter and procedures in place for requesting proposals. There was no second on the motion.

Councilman Kash made a motion for the following budget amendments:

- A. SPLOST 20 - \$14,804.60
- B. SPLOST 24- \$40,687.29

Councilman Caylor seconded the motion, which passed unanimously by 3-0 with Councilman Roche abstaining.

City Manager Mike Brown provided the Council with an update regarding the Varnell city park Courts. Civil engineers are studying the site and need two more weeks to complete their study.

Councilwoman Harrison made a motion for Bob Roche to continue serving on the Library Board. Councilman Caylor seconded the motion, which then passed by a 3-0 vote

City Manager Mike Brown provided an update on the Dalton Utilities project for the Mulligan Drive neighborhood.

Public Comment

Paul Lafortune spoke regarding the RFP for attorney services. He also discussed the buffer at Varnell Springs and possible runoff from recent debris clearing.

Adjournment

There being no further business, Councilwoman Harrison made a motion for adjournment that was seconded by Councilman Caylor; the motion carried with a 4-0 vote and the meeting was adjourned at 6:42 p.m

Respectfully submitted by
Kai Clayton,
City Clerk