



City of Varnell Council Meeting Minutes May 20, 2025

Members Present:

Mayor Tom Dickson, Bill Caylor Mayor Pro Tem,
Howard Kash, Bob Roche, Sarah Harrison

Absent: Sandy Pangle

City Administrator: Mike Brown

City Clerk: Kai Clayton

Executive Duties

The Mayor and Council meeting was called to order at 6:11 p.m. and a quorum was confirmed by Mayor Dickson. The invocation was led by Evangelist Brian Fossett and the pledge was led by Mayor Dickson.

Consent Agenda

A motion was made to approve the agenda, minutes from April 15, 2025, and financial reports for April 2025. The motion was made by Councilwoman Harrison, seconded by Councilman Caylor, and carried unanimously with a 4-0 vote.

New Business

Councilman Roche presented the Public Safety updates for the month of April 2025.

It was noted in the 2024 Audit that the classification of some budget items is needed to be changed.

Councilwoman Harrison made a motion for the following budget amendments:

- A. SPLOST 20 - \$100,000.00 for Dalton Utilities for sewage treatment equipment.
- B. SPLOST 24 - \$44,500.00 for VP SUV
- C. SPLOST 24 - \$75,965.64 for 6th payment to Momen for pavilion.
- D. SPLOST 24 - \$5,500.00 for Dog Park landscaping.
- E. SPLOST 24 - \$44.55 - for blank checks.

Councilman Roche seconded the motion, which passed unanimously by 4-0.

Councilman Caylor made a motion to approve an alcohol license for the Varnell Market (RVK786, LLC.) with Councilman Roche seconding; the motion passed with a unanimous 4-0 vote.

City Manager Mike Brown updated the Council regarding plans for the Basketball, Pickleball and Tennis Courts. He advised the Council that they are hoping to place it out for bid in July after some stormwater planning.

He also updated the Council regarding the Clyde Williams Pavilion - the concrete has been poured, and they are expecting Dalton Utilities to trench for sewer, then sod can be laid.

Paul Lafortune presented the Council with a proposal for repairs and maintenance to Varnell Springs, with itemized pricing for materials. Councilman Caylor made a motion to budget \$20,000 for the project from the 2024 SPOST. Councilwoman Harrison seconded the motion, which then passed with a unanimous 4-0 vote.

The Council discussed user fees and rules for the Clyde Williams Pavilion. Councilman Roche requested Special Events be clarified as specifically For-Profit Events. Councilwoman Harrison raised a question regarding 501(c)(3) events, and it was agreed the application would need to reference "Approved 501(c)(3) events."

Councilman Kash made a motion that the Pavilion reservation be free to Varnell residents, with Councilman Caylor seconding. Councilman Roche, and Councilwoman Harrison opposed the vote. Mayor Dickson voted to break the tie voting with Councilman Roche, and Councilwomen Harrison making it a 3-2 vote to require a fee for the use of the pavilion.

Councilman Roche then made a motion to approve the Rental agreement with the changes mentioned; Councilwoman Harrison seconded the motion, which then passed unanimously with a vote of 4-0.

Public Comment

There was no Public Comment.

Adjournment

There being no further business, Councilman Caylor made a motion for adjournment that was seconded by Councilman Roche; the motion carried with a 4-0 vote and the meeting was adjourned at 7:18 p.m.

Respectfully submitted by
Kai Clayton
City Clerk