



**City of Varnell  
Special Called Council Meeting Minutes  
December 29, 2020**

Members Present: Bill Caylor, Mayor Pro Tem  
Richard Lowe, Clyde Williams  
Sandy Pangle, Bob Roche

City Clerk: Jamie Nance

**Executive Duties**

The Special Called Council meeting was called to order at 6:30 pm and a quorum was confirmed by Mayor Pro Tem Caylor.

**New Business**

Mayor Pro Tem Caylor stated that after reviewing all the applications, the top four candidates were selected by his self and Councilman Roche. They were each called in for a 30-minute interview process and all did very well. The candidate that was recommended to fill the position of Deputy Court Clerk/ Administrative Assistant was Tawndra Fauscett.

Councilman Williams requested a discussion and then made the motion to go into executive session at 6:31pm. The motion was then seconded by Councilman Pangle and carried unanimously.

Mayor Pro Tem Caylor called the meeting back to order at 6:45pm. An affidavit supporting a closed meeting was completed by Mayor Pro Tem Caylor and filed with the City Clerk.

Councilman Williams declared that he will be abstaining from the vote to fill the position.

Mayor Pro Tem Caylor made the motion to hire Tawndra Fauscett to the fill the position of Deputy Court Clerk/ Administrative Assistant. The motion was seconded by Councilman Roche and carried unanimously.

There being no further business a motion was made by Councilman Williams to adjourn with Councilman Lowe seconding the motion and carried unanimously. Meeting adjourned at 6:48 pm.

Respectfully submitted by  
Jamie Nance  
City Clerk

